Data Sharing Agreement
Between
**{Party A – party sharing information}**
And
**{Party B – party receiving information}**

The purpose of this agreement is to allow {Party A} to share information and data via Central Navigation that would allow identification of youth ages 14 to 24 that may be eligible for services provided by {Party B} and their contracted partners.

{Party A} will:

* Provide data via the Connected Youth Common Referral Form via secured email or mail.
	+ This will allow {Party B}, Central Navigator, staff and/or contracted partners to make contact with the youth to ensure youth are referred to and receive appropriate services.
	+ Referrals may include coaching services, The Opportunity Passport™, housing, healthcare, youth leadership, transportation, Flex Funds, employment assistance, education, and leadership opportunities.
* Populate the Central Navigation database with existing youth served prior to January 1, 2017 by {Party A}, Project Everlast, PALS and/or Bridge to Independence.
	+ Identify youth as “populate only” in the database.
* Agree to identify and share opportunities for additional resources that would enhance the older youth system.

{Party B} client information may be shared with {Party A} for the purposes of resource management, planning for future needs and ensure streamlined information-sharing.

This agreement shall be in effect upon the signature of {Party A} and {Party B} authorized officials. It shall be in force from {date} to {date}. This agreement may be ended at any time through written notification by either party.

Executed by the Parties or their duly authorized representatives on the dates indicated below.

**FOR {Party B}:**

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Authorized Signer & Title Date

Agency

**FOR {Party A}:**

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Authorized Signer & Title Date

Agency