**Minutes**

**NCAPF Board Meeting, February 2, 2018**

Nebraska Children and Families Foundation, 11:00 a.m.– 4:00 p.m.

**Board Members Present**: Emily Kluver (for Matt Wallen), Lisa Knoche, Judy Martin (for Dr. Tom Williams), Todd Bartee, Dr. Paul Nelson

**Support Staff Present**: Betty Medinger, Kathy Stokes, Wendi Schulz, Catherine Behrns

1. **Call to Order and Meeting Minutes**The meeting was called to order at 11:13. Board members reviewed the meeting minutes and motioned to approve. Emily asked for clarification about a modification in the budget report and recommended adding “from the previous meeting minutes.” Judy Martin moved and Lisa Knoche seconded to approve meeting minutes with the added clarification. *The meeting minutes were unanimously approved with amendment.*
2. **Budget Report**

Allocations and Expenditures

1. Emily Reviewed the 2016-17 report. All invoices have been submitted with exception of Central District Health Department. (Only what HAS been paid is included in the report).   
   Previously the board discussed the unobligated amount of $52, 000 which occurred in part since the legislature approved a $150,000 increase in annual spending authority during the year. The new remaining balance is $41,000.
2. Emily reviewed the 2017-18 report, noting some 1st quarter invoices have been paid. Three subawards that were approved have not been executed yet.
   1. Learfield grant for radio ads in April – waiting on final signatures.
   2. Circle of Security – waiting on final signatures.
   3. UNL CCFL Planning Grant – DHHS Legal department has some concerns about authority to grant funds to UNL CCFL for these activities
      1. DHHS Legal Concerns
         1. Not altogether clear if board can grant funds to an organization not providing community-based child abuse prevention programs;
         2. What board should do versus what they should pay people to do;
         3. Last sentence of statute 43-1906 reads no grants may be made to any State Department or Agency.
      2. Recommendations for what to do with those funds
         1. Reallocate funds to the COS-P grant to increase their total grant award to $35,489 for additional classes.
         2. Judy Martin moved to redirect the $16,000 from UNL CCFL Planning Grant to COS-P line as the board is no longer able to grant dollars to UNL CCFL. Lisa Knoche seconded. *It was unanimously approved to move $16,000 to the COS-P line for 2017-2018.*
   4. Statute discussion about potential changes to language going into next Legislative Session.
      1. Make recommendation to update statute 43-1906 to exclude the University from the last sentence. Prior to formal recommendation, investigate reason for the original language. Emily will report back on what changes were made in 2007. Redraft statute into more family friendly language prior to April meeting.
      2. Take back to DHHS to consider change Emily will outline what process entails. Not guaranteed that agency will support. Have available for April meeting for additional discussion.
      3. All public awareness, training, technical assistance are potential future concerns. Make sure Board is in line with statute and how they want to spend the money. Meeting with DHHS to discuss
3. **Bring Up Nebraska Update**

Community teams came together in November in Kearney to identify in priority areas. Community events are scheduled to highlight their individual issues and efforts to address those issues. Notice of some future Bring Up Nebraska events will be sent to the board.

1. **Board Development**

The Federal Child and Family Services Review (CFSR) results were published in November. Nebraska did not pass, but no state has ever passed. A total of 60 cases from Omaha, Hall County and Dakota County were reviewed for Safety Outcomes, Permanency Outcomes, Well Being Outcomes – NE passed 4 of 23 outcomes.   
In addition to case review, the CFSR also look at systemic factors including training systems (new and ongoing workers), Service Array, Foster Parents, Partnering with other agencies, and Permanency. Stakeholders were interviewed. NE passed 14 of 21 outcomes.

Themes around supporting in-home cases and engaging families emerged.   
Next Steps – On February 20th, the Program Improvement Plan is due to federal partners. A draft will be ready for stakeholder input next week. NE will have two years to achieve what is included in the plan.

1. **Program Report and Marketing & Communications Update**
   1. Training, implementation and reporting – Grantee progress reports were due 1/31. Will share findings from the reports at the next meeting.
   2. Families Thrive (Protective Factors) – Training team has been accredited, continue to work on curriculum recommendations. Have held 2 webinars for trainers on. Working on additional webinars – pregnant and parenting youth.
   3. Prevention Store – Kathy reviewed the online store and items that are available for statewide councils. She also reviewed the Public Awareness Ads for 2018.
   4. COS-P report – The report is separate from the evaluation report reviewed at the last meeting, but information from both will be included in the 2016-2017 board report. There are over 200 COS-P facilitators across the state though this evaluation is limited to the sites that received NCAPF funds.
2. **Allocations for 2018-2019**

The board decided to table Community Cafés for now and focus on allocations related to PIWI and PCIT at this time.

A suggestion was made to invite JP and Greg Donovan to the next meeting to identify where they would spend dollars if a grant was awarded to Tribes. Jill Holt and Josie Rodriguez might also be invited.

A motion made by Dr. Paul Nelson and seconded by Judy Martin to allocate $130,000 for PIWI and PCIT grants for potential use of current grantees. *The motion was approved unanimously.*

A motion made by Judy Martin and seconded to allocate $70,000 for an application from Nebraska Children to continue coordination services. *The motion was approved unanimously.*  
  
**Board Member Updates**

-April 25th, UNL Children Youth and Families event at Innovation Campus. Lisa will send invitations.

-April 11th, Project Harmony’s Speaking of Children event in Omaha.

-Federal grant opportunity for Expectant Parenting Youth. Partnership between DHHS and Nebraska

Children. Target population is young parents who have aged out of foster care system.

-Housing grant.

1. **Next Meeting – April 20th, 2018.**

**The meeting was adjourned at 2:17 p.m.**