

Reimbursement Request Form

Invoice

Complete yellow fields only

Organization Name: Growing Community Connections  
Address: 1520 Morningside Ave  
Address Line 2:  
City, State, Zip: Sioux City, IA 51106

Today's Date:  
Contact Name: JoAnn Gieselman  
Telephone: 712-222-6383  
E-mail: jgieselman@siouxlandship.org

Invoice Number: 1  
Period covered by this claim: 2020-Sept

Final Claim:  Yes  No

Total expenses being claimed for reimbursement for this period (per NC Total Monthly Expenditures tab): \$ 134,357.62

By signing below, I certify the amount shown above is accurate and does not exceed the contracted amount. All expenditures have been recorded and reported according to Generally Accepted Accounting Principles.

Adjusted to \$134,255.62 because of June adjustment of \$102.

Signature (Fiscal Certifying Officer)

Date

Name & Title

Signature (Project Director)

Date

Name & Title

Carryover: \$69,726.67  
Sherwood: \$64,528.95

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*Kelsey Keane*  
Signature (Fiscal Certifying Officer)

10/23/2020  
Date

Kelsey Keane, Business & Finance Director  
Name & Title

Signature (Project Director)

Date

Name & Title

Monthly Budget Expenditure Report Form



Expense Report - Total Monthly Expenditures

Contract Number: \_\_\_\_\_  
 Organization Name: Growing Community Connections  
 Fiscal Agent Name: Siouxland Human Investment Partnership  
 Program Year: \_\_\_\_\_  
 Current Reporting Period: Sep-20  
 Funding Source: NC funds

\*\*The Budget Expenditure Report categories should reflect the approved contract budget. If the approved budget has been revised, report against the revised budget.

COMPLETE YELLOW FIELDS ONLY

Nebraska Children Funded Items	Total NC Approved Budget	October	November	December	January	February	March	April	May	June	July	August	September	YTD Total	Remaining Balance
<b>Section I. Program Costs</b>															
A. Wages (Direct Personnel)	\$67,000.00				\$2,377.35	\$5,298.38	\$5,085.08	\$5,428.20	\$5,260.93	\$6,138.29	\$4,475.65	\$5,059.28	\$4,903.84	\$44,027.00	\$22,973.00
B. Benefits & Payroll Taxes	\$24,000.00				\$881.04	\$1,682.95	\$1,712.10	\$1,778.03	\$1,791.02	\$1,155.96	\$1,642.32	\$1,687.07	\$1,632.87	\$13,963.36	\$10,036.64
C. Office Operation Expenses	\$3,000.00				\$751.87	\$48.88	\$186.92	\$231.33						\$2,693.43	\$306.57
D. Travel	\$4,700.00				\$124.20	\$132.93	\$83.68	\$54.05		\$68.20	\$230.37	\$843.02	\$401.04	\$2,693.43	\$306.57
E. Equipment												\$16.10	\$36.74	\$515.90	\$4,184.10
F. Supplies	\$1,500.00													\$0.00	\$0.00
G. Training & Outreach	\$52,320.00				\$1,223.88	\$1,959.73	\$1,734.06	\$1,562.50	\$375.00	\$13,094.47	\$2,425.00	\$12,825.47	\$23,400.79	\$58,600.90	-\$6,280.90
H. Contract/Consulting														\$0.00	\$0.00
I. Other Expenses	\$203,250.55					\$1,183.69	\$1,907.02	\$9,709.80	\$942.80	\$1,477.97	\$612.50	\$598.65	\$89,982.34	\$106,414.77	\$96,835.78
Section I. Total	\$355,770.55	\$0.00	\$0.00	\$0.00	\$5,358.34	\$10,306.56	\$10,708.86	\$19,092.52	\$8,385.96	\$22,224.89	\$9,385.84	\$21,525.78	\$120,357.62	\$227,346.37	\$128,424.18
<b>Section II. Administrative Expenses</b>															
A. Administrative Expenses	\$19,000.00							\$4,500.00		\$4,500.00			\$14,000.00	\$23,000.00	-\$4,000.00
<b>Total</b>	<b>\$374,770.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,358.34</b>	<b>\$10,306.56</b>	<b>\$10,708.86</b>	<b>\$23,592.52</b>	<b>\$8,385.96</b>	<b>\$26,724.89</b>	<b>\$9,385.84</b>	<b>\$21,525.78</b>	<b>\$134,357.62</b>	<b>\$250,346.37</b>	<b>\$124,424.18</b>

Comments (Please use this field to explain any necessary items from your above expenditures):

Please note the column changes in January due to new budget totals and categories. PLEASE NOTE JUNE TRAINING AND OUTREACH ADJUSTED BY 102.00 SALARY AND BENEFIT AMOUNT CHANGES SEPTEMBER TOTAL IS 134,357,62 PLEASE NOTE JULY

Comment examples include:

- Significant over/under spending in any line items
- Budget modifications under 15% of any line item (formal written approval is required for any modifications that exceed 15% of any line item)
- Any other events/circumstances that provide additional detail to any of the line items noted

Signature of Project Director/Coordinator \_\_\_\_\_

Date \_\_\_\_\_

Signature of Fiscal Officer \_\_\_\_\_

Date \_\_\_\_\_

**Siouxland Human Investment Partnership Inc**  
**CWB Total Funding**  
 07/01/20 - 06/30/21 (Thru 12/31/20)

	Sep 20	Budget	\$ Over Budget
Ordinary Income/Expense			
Expense			
500 · Administration			
500.54 · Admin - NE Children & Families			
500.541 · Admin - NE CWB	14,000.00		
Total 500.54 · Admin - NE Children & Families	14,000.00		
Total 500 · Administration	14,000.00		
610 · Contracted services	957.49		
700.61 · Marketing	16,630.22		
710 · General expenses	401.04		
730 · Other costs			
730.67 · Misc. Expenses	6,770.57		
730 · Other costs - Other	89,024.85		
Total 730 · Other costs	95,795.42		
742 · Payroll expenses			
700.33 · Ins- liability (H,D,L,WC)	896.23		
742.01 · IPERS - Co Match	433.54		
742.02 · SS - Company side	238.93		
742.03 · Medicare - Company side	55.87		
742.04 · Ia Unemployment - Co. Side	8.30		
742 · Payroll expenses - Other	4,903.84		
Total 742 · Payroll expenses	6,536.71		
780 · Travel	36.74		
Total Expense	134,357.62		
Net Ordinary Income	-134,357.62		
Net Income	-134,357.62		

## Siouxland Human Investment Partnership Inc Transaction Detail By Account

10/22/20

Accrual Basis

September 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>500 - Administration</b>							
<b>500.54 - Admin - NE Children &amp; Families</b>							
<b>500.541 - Admin - NE CWB</b>							
General Journal	09/08/2020	17211		Remaining SHIP Admin for CWB	10,000.00		-10,000.00
General Journal	09/19/2020	17238		SHIP Admin for CWB	4,000.00		-14,000.00
Total 500.541 - Admin - NE CWB					14,000.00	0.00	-14,000.00
Total 500.54 - Admin - NE Children & Families					14,000.00	0.00	-14,000.00
Total 500 - Administration					14,000.00	0.00	-14,000.00
<b>610 - Contracted services</b>							
Bill	09/11/2020	PCIT L...	A Better Way Therapy	PCIT therapy	30.00		-30.00
Bill	09/15/2020	34	ECD Consulting LLC	PLan, NENCAP, Planning & Promo	550.00		-580.00
Bill	09/18/2020	therap...	A Better Way Therapy	therapy session	30.00		-610.00
Bill	09/30/2020	35	ECD Consulting LLC	Grants, board work, GCC Podcast	600.00		-1,210.00
General Journal	09/30/2020	17300		CWB Service Refund		252.51	-957.49
Total 610 - Contracted services					1,210.00	252.51	-957.49
<b>700.61 - Marketing</b>							
Bill	09/09/2020	20308	SSC Optimist Club	20/21 dues inv#20308	75.00		-75.00
Bill	09/11/2020	1C6K-...	Amazon Capital Ser...	1C6K-K4L4-KXXV	1,389.93		-1,464.93
Bill	09/11/2020	1C6K-...	Amazon Capital Ser...	1443-CYXD-9TYX credit memo		1,227.45	-237.48
Bill	09/14/2020	tech s...	Shelby Pierce	2020 technical support to GCC	2,400.00		-2,637.48
Bill	09/14/2020	tech s...	Angela Abts	2020 technical support for GCC	2,400.00		-5,037.48
Bill	09/15/2020	Tech s...	Deb Burnight	Tech support for GCC	2,400.00		-7,437.48
Bill	09/17/2020	BD15...	Barking Dog Exhibits	BD15202-1 - StoryWalk for GCC	9,192.74		-16,630.22
Total 700.61 - Marketing					17,857.67	1,227.45	-16,630.22
<b>710 - General expenses</b>							
Bill	09/20/2020	98632...	Verizon Wireless-NJ	Verizon for JoAnn	100.49		-100.49
Bill	09/23/2020	14TP-...	Amazon Capital Ser...	14TP-MQPM-3HPW-printer	297.16		-397.65
Bill	09/30/2020	CC-Matt	Visa/Mastercard - S...	Microsoft Office 365 subscriptions	3.39		-401.04
Total 710 - General expenses					401.04	0.00	-401.04
<b>730 - Other costs</b>							
<b>730.67 - Misc. Expenses</b>							
Bill	09/08/2020	utilities	City of South Sioux ...	past due amount and deposit for J Lemuz	371.57		-371.57
Bill	09/17/2020	coachi...	Community Monitori...	Coaching services	562.50		-934.07
Bill	09/17/2020	Comm...	Owens Educational ...	Community Coaching	1,450.00		-2,384.07
Bill	09/25/2020	utility ...	Mid American Energ...	utility deposit 503 W 15th St SSC	129.00		-2,513.07
Bill	09/25/2020	rent	Pat Engel	rent - 503 W 15th St SSC	320.00		-2,833.07
Bill	09/25/2020	elec d...	City of South Sioux ...	Electric deposit for 503 W 15th St SSC	200.00		-3,033.07
Bill	09/29/2020	1164	Community Monitori...	Inv# 1164 coaching services	612.50		-3,645.57
Bill	09/30/2020	1165	Community Monitori...	Inv#1165 Communly Reponse Coaching	1,550.00		-5,195.57
Bill	09/30/2020	Coach...	Owens Educational ...	Community Response Coaching	1,575.00		-6,770.57
Total 730.67 - Misc. Expenses					6,770.57	0.00	-6,770.57
<b>730 - Other costs - Other</b>							
Bill	09/09/2020	171703	Henjes, Conner & W...	171703 Accounting services for Form 990N	335.00		-335.00
Bill	09/18/2020	3732	Arrowpoint Interactive	#3732 Projection System/technical support	5,099.00		-5,434.00
Bill	09/21/2020	00690...	Simulator Systems L...	Inv # 0069080-IN Driving simulator and softw...	23,900.00		-29,334.00
Bill	09/22/2020	postage	South Sioux City Co...	postage and pre-printed envelopes	190.00		-29,524.00
Bill	09/24/2020	Food ...	HyVee-SSC	\$100 gill cards to purchase emergency food ...	40,000.00		-69,524.00
Bill	09/29/2020	hood f...	Bambino's Daycare ...	hood fan	300.00		-69,824.00
Bill	09/29/2020	chain l...	Bambino's Daycare ...	chain link fencing	1,750.00		-71,574.00
Bill	09/29/2020	books	South Sioux City Libr...	books	1,377.01		-72,951.01
Bill	09/29/2020	PPE s...	Building Blocks for ...	PPE supplies	300.00		-73,251.01
Bill	09/29/2020	1GD7-...	Amazon Capital Ser...	1GD7-9TLD-QT4V-preschool supplies	474.53		-73,725.54
Bill	09/30/2020	1956	Mary J Treglia Com. ...	inv#1956 Translation services	500.00		-74,225.54
Bill	09/30/2020	BD15...	Barking Dog Exhibits	BD15511 Story Walk	9,192.74		-83,418.28
Bill	09/30/2020	cement	Gene Maffil	cement for Story Walk	150.00		-83,568.28
Bill	09/30/2020	playgr...	Cubby Care Campus	playground mulch	2,000.00		-85,568.28
Bill	09/30/2020	96238	Dakotah Paper Co	Inv#96238 COVID cleaning supplies	1,011.38		-86,579.66
Bill	09/30/2020	citizen...	Unity in Action	citizenship stipends	2,000.00		-88,579.66
Bill	09/30/2020	CC-Kim	Visa/Mastercard - S...	Lakeshore Learning-Big books	445.19		-89,024.85
Total 730 - Other costs - Other					89,024.85	0.00	-89,024.85
Total 730 - Other costs					95,795.42	0.00	-95,795.42
<b>742 - Payroll expenses</b>							
<b>700.33 - Ins- llability (H,D,L,WC)</b>							
Paycheck	09/15/2020		Gieselman, JoAnn E		17.36		-17.36
Paycheck	09/15/2020		Gieselman, JoAnn E		18.87		-36.23
Paycheck	09/15/2020		Gieselman, JoAnn E		6.27		-42.50
Paycheck	09/15/2020		Gieselman, JoAnn E		146.97		-189.47
Paycheck	09/15/2020		Nation, Sandra K		14.24		-203.71
Paycheck	09/15/2020		Nation, Sandra K		15.47		-219.18
Paycheck	09/15/2020		Nation, Sandra K		218.13		-437.31
Paycheck	09/15/2020		Nation, Sandra K		10.63		-447.94
Paycheck	09/30/2020		Nation, Sandra K		14.43		-462.37
Paycheck	09/30/2020		Nation, Sandra K		15.68		-478.05
Paycheck	09/30/2020		Nation, Sandra K		218.08		-696.13
Paycheck	09/30/2020		Nation, Sandra K		10.63		-706.76
Paycheck	09/30/2020		Gieselman, JoAnn E		17.36		-724.12
Paycheck	09/30/2020		Gieselman, JoAnn E		18.87		-742.99
Paycheck	09/30/2020		Gieselman, JoAnn E		6.27		-749.26

## Siouxland Human Investment Partnership Inc Transaction Detail By Account

September 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Paycheck	09/30/2020		Gieselman, JoAnn E		146.97		-896.23
Total 700.33 · Ins- liability (H,D,L,WC)					896.23	0.00	-896.23
<b>742.01 · IPERS - Co Match</b>							
Paycheck	09/15/2020		Gieselman, JoAnn E		118.75		-118.75
Paycheck	09/15/2020		Nation, Sandra K		97.38		-216.13
Paycheck	09/30/2020		Nation, Sandra K		98.66		-314.79
Paycheck	09/30/2020		Gieselman, JoAnn E		118.75		-433.54
Total 742.01 · IPERS - Co Match					433.54	0.00	-433.54
<b>742.02 · SS - Company side</b>							
Paycheck	09/15/2020		Gieselman, JoAnn E		61.51		-61.51
Paycheck	09/15/2020		Nation, Sandra K		57.54		-119.05
Paycheck	09/30/2020		Nation, Sandra K		58.37		-177.42
Paycheck	09/30/2020		Gieselman, JoAnn E		61.51		-238.93
Total 742.02 · SS - Company side					238.93	0.00	-238.93
<b>742.03 · Medicare - Company side</b>							
Paycheck	09/15/2020		Gieselman, JoAnn E		14.38		-14.38
Paycheck	09/15/2020		Nation, Sandra K		13.46		-27.84
Paycheck	09/30/2020		Nation, Sandra K		13.65		-41.49
Paycheck	09/30/2020		Gieselman, JoAnn E		14.38		-55.87
Total 742.03 · Medicare - Company side					55.87	0.00	-55.87
<b>742.04 · la Unemployment - Co. Side</b>							
Paycheck	09/15/2020		Gieselman, JoAnn E		0.00		0.00
Paycheck	09/15/2020		Nation, Sandra K		4.12		-4.12
Paycheck	09/30/2020		Nation, Sandra K		4.18		-8.30
Paycheck	09/30/2020		Gieselman, JoAnn E		0.00		-8.30
Total 742.04 · la Unemployment - Co. Side					8.30	0.00	-8.30
<b>742 · Payroll expenses - Other</b>							
Paycheck	09/15/2020		Gieselman, JoAnn E		1,257.97		-1,257.97
Paycheck	09/15/2020		Gieselman, JoAnn E		0.00		-1,257.97
Paycheck	09/15/2020		Gieselman, JoAnn E		0.00		-1,257.97
Paycheck	09/15/2020		Nation, Sandra K		1,001.12		-2,259.09
Paycheck	09/15/2020		Nation, Sandra K		30.46		-2,289.55
Paycheck	09/15/2020		Nation, Sandra K		0.00		-2,289.55
Paycheck	09/15/2020		Nation, Sandra K		0.00		-2,289.55
Paycheck	09/30/2020		Nation, Sandra K		883.59		-3,173.14
Paycheck	09/30/2020		Nation, Sandra K		161.44		-3,334.58
Paycheck	09/30/2020		Nation, Sandra K		0.01		-3,334.59
Paycheck	09/30/2020		Nation, Sandra K		0.00		-3,334.59
Paycheck	09/30/2020		Nation, Sandra K		0.00		-3,334.59
Paycheck	09/30/2020		Gieselman, JoAnn E		1,257.97		-4,592.56
Paycheck	09/30/2020		Gieselman, JoAnn E		0.00		-4,592.56
Paycheck	09/30/2020		Gieselman, JoAnn E		0.00		-4,592.56
General Journal	09/30/2020	17285		SHIP fee on Sept 2020 payroll for JoAnn and...	311.28		-4,903.84
Total 742 · Payroll expenses - Other					4,903.84	0.00	-4,903.84
Total 742 · Payroll expenses					6,536.71	0.00	-6,536.71
<b>780 · Travel</b>							
Bill	09/30/2020	mileage	Sandra Nation	Jul-Sept 2020 mileage	36.74		-36.74
Total 780 · Travel					36.74	0.00	-36.74
<b>TOTAL</b>					<b>135,837.58</b>	<b>1,479.96</b>	<b>-134,357.62</b>

.57 PM  
09/08/20

Siouxland Human Investment Partnership Inc  
**Transaction Journal**  
All Transactions

Type	Date	Num	Memo	Account	Class	Debit	Credit
General Journal	09/08/2020	17211	Remaining SHIP Admin for CWB	500.541 · Admin - N...	2160 - 19...	10,000.00	
			Remaining SHIP Admin for CWB	400.541 · Admin - N...	2101 - Ad...		10,000.00
						10,000.00	10,000.00
<b>TOTAL</b>						<b>10,000.00</b>	<b>10,000.00</b>

10:29 AM

09/23/20

**Siouxland Human Investment Partnership Inc**  
**Transaction Journal**  
All Transactions

Type	Date	Num	Memo	Account	Class	Debit	Credit
General Journal	09/19/2020	17238	SHIP Admin for CWB	500.541 · Admin - NE...	2160 - 19 ...	4,000.00	
			SHIP Admin for CWB	400.541 · Admin - NE...	2101 - Ad...		4,000.00
						4,000.00	4,000.00
<b>TOTAL</b>						<b>4,000.00</b>	<b>4,000.00</b>